



DANIEL RIVERA
MAYOR & CEO

CITY OF LAWRENCE
OFFICE OF THE MAYOR

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CITY OF LAWRENCE
BELLEVUE CEMETERY BOARD
APPLICATIONS REQUESTED

DATE: MARCH 21, 2014

Notice is hereby given that Mayor Daniel Rivera intends to appoint two (2) new members to the Bellevue Cemetery Board for three year appointments. Applicants must be residents of the City of Lawrence. Applications may be obtained online at www.cityoflawrence.com under the Boards and Commissions tab (<http://www.cityoflawrence.com/boards-and-commissions.aspx>) or in the Mayor's office located at 200 Common Street, 3rd Floor.

The Bellevue Cemetery Board shall have the following responsibility;

The Bellevue Cemetery Board of Directors oversees changes to the cemetery that are not addressed in routine care and maintenance that affect architectural and landscape features. The Bellevue Cemetery Board of Directors has authority for the management and control of the Bellevue Cemetery through its Superintendent and shall have all of the powers and duties granted to cemetery by General Laws, Chapter 40, Section 114 and acts in amendment thereof and in addition thereto. The Board of Directors controls the property, real and personal, which constitutes the assets of the cemetery. The Board has all duties and powers conferred by statute, Lawrence City Charter and the Lawrence Municipal code, including but not limited to:

- (1) Establishing rules and regulations governing the cemetery.
- (2) Making repairs and improvements to buildings, grounds, and infrastructure.
- (3) Establishing prices and fees for cemetery services and the sale of grave lots.
- (4) Managing and investing the enterprise fund of the cemetery.
- (5) Enforcing the provisions of this code concerning interments within the cemetery.
- (6) Controlling expenditures made on the account of the cemetery.

Board of Directors meetings are held monthly on the third Wednesday of each month at 3:00PM. The meetings are held at the Bellevue Cemetery main office located on 170 May Street.

Qualifications:

All members of boards, commissions, authorities, and committees of the city, whether appointed by the mayor or city council, shall be residents of the city unless otherwise provided for in the General laws or the Municipal Code, with the exception that no more than three members of the airport commission may be nonresidents. Boards and Commissions

All appointments are subject to the recommendation of Mayor Rivera and confirmation by the Lawrence City Council.

Submitted By:

Office of Mayor Rivera
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